

Policy: Guest Wireless Network Policy
Effective Date: December 15, 2014
Responsible Officers: Chief Information Officer, IT Infrastructure Manager



1. Purpose

The purpose of this policy is to define the acceptable use of the Post University Guest Wireless Network.

2. Background

The Post University Guest Wireless Network is a service intended for use by visitors requiring short-term access to perform general Internet activities (e.g. check email). It is an unsecured connection and should not be used to send or receive sensitive information.

All persons requesting guest wireless access must read and agree to this policy and to the Acceptable Use Policy. Failure to comply will result in a loss of access to the Guest Network. Use of the Guest Network at Post University for illegal purposes is prohibited and violators will be prosecuted to the fullest extent of the law.

3. Definitions

Guest: Any person not employed by Post University visiting the campus who requires access to the internet.

Post University Wireless Guest Network (“the Guest Network”): The SSID broadcast as “postguest”

Sponsor: An employee of Post University who has the ability to grant access to the Guest Network.

4. Policy Definition

❖ Use of the Guest Network

Access may be requested through an online form that may be accessed on campus via a web browser. Requests are routed and reviewed by a sponsor or network administrator who may approve or deny the request. If the request is approved, the guest will be provided with temporary access to the guest network. Users of the guest network are responsible for abiding by the [Post University Acceptable Use Policy](#).

Non-compliance will result in termination of access. Attempts to circumnavigate security controls will result in the permanent loss of network access on campus. Failure to abide by this policy will result in a loss of wireless network access. The use of guest network access for illegal purposes is prohibited and violators will be prosecuted to the fullest extent of the law.

❖ Responsibilities of a Sponsor

Sponsors are any network administrator or Post U employee who has been selected by the CIO or Infrastructure Manager as a trusted agent to grant access to the guest network. There are two ways that a sponsor can grant access: approving a submitted request and granting access in advance.

Sponsors must evaluate the needs of the guest before granting access. In their requests, guests are required to specify who they are visiting at Post U. Sponsors should check with the Post U employee listed on the request to verify that the request is legitimate.

Sponsors may also set up access in advance of a guest(s) arrival by logging into the [Guest Network Sponsor website](#). A single password may be used for a group of visitors.

This section outlines the responsibilities of a sponsor. Sponsors will be provided with instructions on how to grant access to the guest network in a separate document.

Post University reserves the right to revoke access to the guest network at any time without notification.

Both the sponsor and the Post U employee being visited are responsible for the guest's activities while using the guest network.

The guest network is strictly intended for use by guests of Post University. Employees are not to be granted access.

Noncompliance with this policy will result in the loss of sponsorship rights.