



## **Post University Final Exam Policy (Section 10.5 of the University Catalog)**

Main campus students are required to attend all end-of-semester final exams and/or other required final grade activities (e.g., in class presentation) at their scheduled times during final exam week. Final exam week for both the fall and spring semesters are identified on the academic calendar available to students at the beginning of the academic year (July). Students will not be granted early release and early access to final exams without presenting a compelling reason (e.g., a previously scheduled surgical procedure) with documented evidence to substantiate the reason (e.g., medical orders). The student's request, rationale and documentation for early release and early access to final exams must be submitted to the Dean of the school housing the student's degree program no less than 14-days prior to the start of finals week. The Dean will review and rule on the student's request.

Pre-arranged travel plans (e.g., air flight booking) do not constitute a compelling reason by itself. Travel plans to leave the university must accommodate final exam week. All students are required to be on campus during this final week of the semester.