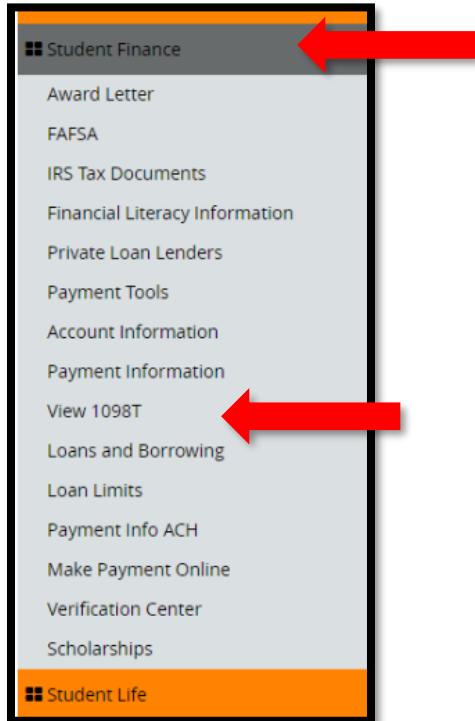
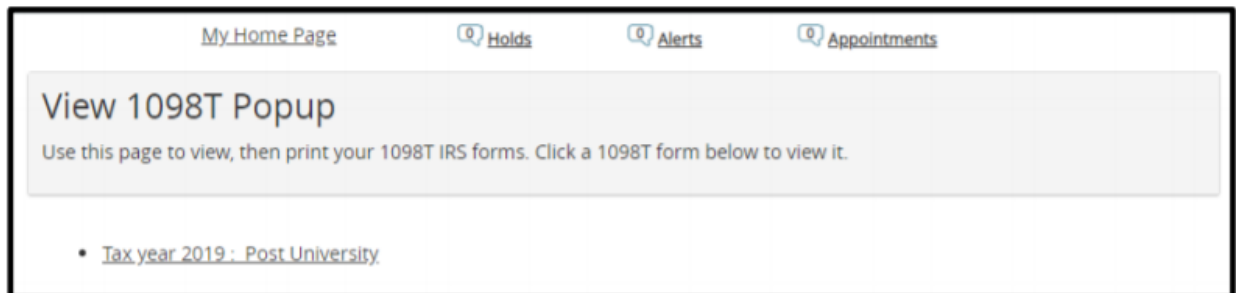


2020 1098T Tax Form Accessing on the Student Portal

1. Log into the Student Portal by visiting <http://post.edu> and clicking on *Student Login*
2. In the left menu bar, click on *Student Finance*
3. From the *Student Finance* drop down, click on *View 1098T*



4. A link to the 2020 1098T tax form displays:



5. Click on the Tax year 2020 : Post University link to display/view the tax form. The form will display in a pop-up window.

NOTE: If you do not have a 1098T tax form for 2020, you will see the following message display:

2020 1098T Tax Form Accessing on the Student Portal

[My Home Page](#) [0 Holds](#) [0 Alerts](#) [0 Appointments](#)

You have no 1098T forms available for viewing at this time. Please contact support if you need more information.

- Confirm the spelling of your first and last name and the last 4 digits of your Social Security Number are correct.

FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number		1	OMB No. 1545-1574	Tuition Statement
Post University 800 Country Club Road, P.O. Box 2540 Waterbury, CT, 06723 (800)345-2562 2751		Payments received for qualified tuition and related expenses \$ 500.00	2019	
FILER'S employer identification no. 20-1003413 STUDENT'S TIN ***-**-0002		2	Form 1098-T	Copy B For Student This is important tax information and is being furnished to the IRS. This form must be used to complete Form 8863 to claim education credits. Give it to the tax preparer or use it to prepare the tax return.
STUDENT'S name PosttiffestAccount1		3	5 Scholarships or grants \$ 0.00	
Street address (including apt. no.) 999 Snark Shark Ave		4 Adjustments made for a prior year \$ 0.00	6 Adjustments to scholarships or grants for a prior year \$ 0.00	
City or town, state or province, country, and ZIP or foreign postal code Waterbury, CT, 06701		7 Checked if the amount in box 1 includes amounts for an academic period beginning January -- March 2020 <input type="checkbox"/>	8 Check if at least half-time student <input type="checkbox"/>	
Service Provider/ Acct. No. (see instr.)		9 Checked if a graduate student <input type="checkbox"/>	10 Ins. contract reimb./refund \$	

Form 1098-T (keep for your records) www.irs.gov/Form1098T Department of the Treasury - Internal Revenue Service

- If you want to print the form, click the *Print* button in the upper right of the pop-up display.

To change a the method of 1098-T delivery, select the link below or contact your school. To receive a duplicate copy of the 1098-T, or for any corrections or questions regarding the 1098-T, please contact your school.

[Print](#)

FILER'S name, street address, city or town, state or province, country, ZIP or foreign postal code, and telephone number		1	OMB No. 1545-1574	Tuition Statement
Post University 800 Country Club Road, P.O. Box 2540 Waterbury, CT 06723 (800)345-2562 2751		Payments received for qualified tuition and related expenses \$ 500.00	2019	
		2	Form 1098-T	

- A screen displays to configure the printer settings. Press the DOWN arrow on the first field to display a list of printers.
- Configure the printer settings and click the Print button at the bottom of the setup screen.